



**PH.D. ORAL THESIS EXAMINATION FORM**

STUDENT NAME:			STUDENT#:	
DATE:		TIME:	LOCATION:	
E-MAIL:			DEPARTMENT:	
THESIS TITLE:				

**The Thesis Examination will be Open unless a request based on justifiable reasons has been approved by a SGSPA Associate Dean (See Attendance at the Oral Thesis Examination Regulation in Academic Calendar)**

COMMITTEE:	NAME:	DEPT:	REMOTE:	FOR SGSPA OFFICE USE:
CHAIR:			Yes <input type="checkbox"/>	
SUPERVISOR(S):			Yes <input type="checkbox"/>	
			Yes <input type="checkbox"/>	
HEAD (OR DELEGATE)			Yes <input type="checkbox"/>	
INTERNAL EXAMINER:			Yes <input type="checkbox"/>	
ADDITIONAL EXAMINER:			Yes <input type="checkbox"/>	
INTERNAL/EXTERNAL EXAMINER:			Yes <input type="checkbox"/>	

EXTERNAL EXAMINER:		UNIVERSITY:	
RESEARCH WEBSITE:		DEPT:	
EMAIL:		PHONE:	
MAILING ADDRESS:			

WILL PARTICIPATE:	IN PERSON <input type="radio"/>	*REMOTE (i.e. SKYPE, TELECONFERENCE, VIDEOCONFERENCE, ETC.) <input type="radio"/>
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<b>IMPORTANT:</b>	<b>Dept. Head, Graduate Chair, or supervisor: please check the appropriate boxes below. If <u>not</u> all "yes" contact SGSPA immediately.</b>
Yes <input type="radio"/> No <input type="radio"/>	All committee members except the external examiner and possibly the additional examiner have an academic appointment in the SGSPA.
Yes <input type="radio"/> No <input type="radio"/>	The student is currently registered and has paid all due fees.
Yes <input type="radio"/> No <input type="radio"/>	*If applicable, remote participation of the external examiner or any other member has been agreed upon by the student, the supervisor and the Department Head/Graduate Chair, and the person responsible for testing the remote connection has been identified.
Yes <input type="radio"/> No <input type="radio"/>	<b>No member of the examining committee is in a conflict of interest with the candidate. Conflict of interest is defined as a personal or family relationship with the candidate and/or vested interest in the thesis or research for personal or financial gain.</b>
Yes <input type="radio"/> No <input type="radio"/>	<b>The supervisor is arms-length from the external examiner (i.e., does not hold a current grant with nor has published with the external examiner within the past five years)</b>
Yes <input type="radio"/> No <input type="radio"/>	<b>The Chair, External Examiner, and at least one other examiner must be 'arms-length' to the candidate (e.g., must not have a prior supervisory relationship, must not have co-authored with or co-presented with the candidate).</b>

<b>For SGSPA Office Use Only: E-Mail Sent to...</b>	SUPERVISOR(S):	
Chair		
Student		
Examining Committee	DEPARTMENT HEAD:	
External Examiner	DEAN (SGS):	
Date:		